

# 2020/2021 Executive Meeting

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11th Meeting: July 9th, 2020 / 8:30 pm

## ATTENDEES:

- President: Cole Badiani
- VP Admin: Mackenzie MacLeod
- VP Programming: Maryam Denno
- VP External: Megan Lesiuta
- VP Finance: Finley Kibbey-Dunne
- Internal Assistant: Danielle Fernandes
- Society Admin: Victoria Scimeca

## RECAP:

### Team Update:

- Danielle and Victoria will be present at next week's meeting (in order to get them settled in their roles) and introduce

### Online EHOSS:

- Tracy Prowse sent an email regarding an online alternative to EHOSS and the event portal. Unfortunately, she did not send all the information required in order to understand the new process.
- We will be inquiring.
- Impacts on event planning for this upcoming year?

### CIBC:

- Attempting to change our signing authority over the next few weeks.
  - We are unsure about how this will be handled
- Inquiring about the cheques we ordered 3 months ago.
  - Paid but not delivered
- Will need the compliance of the old executive team.

## AGENDA:

### Round Table Updates:

- Megan:

- BLM update to the google slide
- Paying for the MSSS website domain
- Once Mackenzie makes the peripheral FB group Megan will work on adding to the website
- Will be adding minutes to the website from now on
- Finley:
  - Looking into funding and how it will be allocated for program societies
  - Meeting with planners went well looking to second one
- Mack:
  - No one more has asked for feedback on interviews, have provided
  - Looking into EHOSS
    - They added docs and will give a breakdown
- Maryam:
  - Contacted formal committee and reps
  - Looking into themes
  - Looking into making calendar
  - Contacted Mel Darby
- Cole:
  - Rest of individuals added back on Facebook
  - Looking to get everyone opinions on what wellness is and what the MSSS should focus on
    - Meeting happening this week
  - Reached out to Vic and determined what to do over the summer
    - Vic may potentially help out with other roles
  - CIBC get finances in order
    - Convo with faculty soon

### **Team Update:**

- Danielle and Victoria are here
- Victoria: Society admin → close the gap between program society and MSSS
- Danielle: internal assistant will be present in meetings from now on

### **Online EHOSS:**

- Nothing has changed
- Cole has not yet reached out to Tracey
- Mack got a login for EHOSS
- They have not changed editing the site
- They have infographics for several meetup ideas
- Heard that a faculty tried to submit in-person training → got denied
  - Will likely have to revise plans

### **Peripheral Executive Training:**

- Nothing new for training, however, has everyone had their meetings with peripheral exec?
- Training will be split up
  - One for peripheral and one for program society execs
  - Will take place in July/august
- Wellness and Mel Darby must have their meetings

### **Mentorship:**

- Get Tanisha's login info
- Get everyone's input for how mentorship will go
- How to find something that separates the MSSS and the regular mentorship
- Brainstorm ideas:
  - Potentially target second years?
  - Those who did it last year could bypass the interview process?
  - Restrict the Mentors to a specific year?
  - Match second years with upper years who are in the same program
    - Match first years with any second year as they have not yet chosen their specialization
  - Cannot advertise that you will be matched with a person in your same program
  - Could use 40 min zoom time slots for the mentorship times
    - Maybe use teams → helps us save money
  - Have programs that is mentor-based → smaller group of people
  - Have specific time periods for the mentors to reach out to the mentees (ex: reach out every 2 weeks)
- Already have all events and training that Tanisha had from last year
- Have more advertising for the vacant positions and mentorship

### **Email Check:**

- Clubs and Society email information
- Vic will get email info from Megan sometime soon

### **'Opening Ceremonies" type training:**

- Can take place late July/ early august
- Look at previous year templates to see what we can use this year
- Possible topics:
  - Supervisor positions
  - Year plans
  - COVID
- Formal training
  - Separate training for peripheral and societies
- Have openings for presidents of program societies and peripheral execs

- Say in the email to come into call with no cameras and mute (add into the slides as well) OR cameras on while mute
- Mackenzie will share GA slides with everyone

**Questions?**