



# 2020/2021 Executive Meeting

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**37th Meeting: March 21th, 2021, / 6:30 pm**

## ATTENDEES:

- President: Cole Badiani
- VP Admin: Mackenzie MacLeod
- VP Programming: Maryam Denno
- VP External: Megan Lesiuta
- VP Finance: Finley Kibbey-Dunne
- Internal Assistant: Danielle Fernandes

## RECAP:

### **Cole:**

- Please share student award graphics
- Continue to plan transitions for incoming executive team
- BluCru: individuals were contacted for planner interviews. Hiring process will continue next weekend
  - This is ongoing and will continue to be updated
  - BluCru interviews will 19th-21st
- Peripheral transition template will be sent out after this meeting- needs to be completed by the 30th
- Presidents meeting is up in the air
- VP Nominations:
  - Ended Friday, campaign materials due Sunday (today)
  - Tuesday 8am- Sunday: Campaign is beginning.
  - Will continue to follow rules of constitution and operating policy when working with these candidates

### **Megan:**

- March 23rd 7pm: COVID culture trivia night
  - May be by donation or not
  - Will be decided ASAP
- Meeting with Web Designer (Jeffery) went well

- Website is coming along well
- Hopeful that the bare bones of the website will be completed by next week

**Finley:**

- In two weeks cheques will be picked up from student fees

**Mack:**

- Mentorship going well
- April 1st 5:30-7pm Mentorship Exam Study Session
- 28th: Core Feedback form will be going out
  - Anonymous and will be filled out during our last meeting
- Peripheral will also be sent out that night

**Maryam:**

- Formal went well! We have raised over \$1000
  - Great attendance, great interaction!
- EOHSS for the rest of the month are all completed
- The funds will be deposited into the account attached to EventBrite on March 23rd and then a cheque will be sent out to N2N
  - Maryam will be buying stuff out of her account but she will need reimbursement
  - Cole and Finley may be meeting Monday to write and sign cheques for formal
- First Year Events:
  - March 18th First Event: Graphic is still needed, will be posted ASAP
  - March 8th: Music Event
- Career Crawl: still happening one more graphic that needs to go out, Ruthann doesn't have graphic capabilities, story post! Rather the first year event that the career crawl event.

**AGENDA:**

**Round Table Updates:**

- Cole
  - Blucru interview process is complete!
    - Planners have been dealt with
  - VP campaigning has been finished at 5PM
    - voting begins tomorrow to wednesday 25PM
  - Website
    - It is officially down at the moment
    - Will be back up by April 1-3 approximately

- Web designer Offered to have a 3 hour transitional meeting for the exec members
  - New vp external will get to knowhow to use the website firsthand
- Student awards
  - Deadline for the awards were due tonight
  - Only 6 applicants so far
- Transitions
  - Reports are rolling in
  - Keeping up with peripherals to get the transition reports done by the end of the month
  - Ideally have next year's team transitions by the second week of april
    - Salsa should be transitioned by April 7th
- Sweaters
  - They are here!
  - Cole will be here within this next week
- Bonding event with the new exec team
  - Ideally April 6th @7-8PM
  - Mack will be making a trivia game for the night
- Feedback
  - Feedback form should be done for tomorrow and can send it it to both exec and peripheral times by tomorrow night
- Finn
  - Finn will be going home on the 27th
    - Please get everything that needs to be signed to him before that day
  - Program society bank accounts
    - Will be run by salsa in the coming weeks
    - Will have an outline as to how it works and instructions on how to do/use it
  - Needs Cole signature
- Maryam
  - Formal
    - Getting out all the raffle prize winners info and shipping them out
  - Student reps
    - Event on April 8th (first year event)
      - The last event for the year!
  - Career crawl is finished!
- Megan
  - Outreach event on March 23d at 7PM

- COVID culture trivia
  - Free event!
  - The winner will win a giftcard
- Relay for Life
  - Happening on March 27th
  - **Please sign up and promote it!**
- Mack
  - Mentorship event on April 1st
    - Trivia game!
  - Transition reports
    - The VP Admin and VP academic one is done
    - Contacted peripherals to complete theirs
  - Nicole wants to be present for the Academic Transition meeting
    - She will need to make another meeting time for the new VP Academic
  - Working on the Exec Team Bonding Event