

2022/2023 Executive Meeting



Core Executive Team: 1st Core Exec Meeting (04/26/22)

ATTENDEES

Present:

- President: Tuqa Al Rammahi
- VP Admin: Tracy Lee
- VP Programming: Navi Abbas
- VP External: Myra Mansoor
- VP Finance: Dawn Abbas
- VP Academic: Alison Rogers

AGENDA

President - Tuqa Al Rammahi

- Year plan
 - Meet associate dean twice a month
 - Start hiring with Myra and Tracy
 - External create lots of posts
 - WW Planner bi-weekly
 - Watch over the ongoing of the year
 - Part of couple of councils
 - Mostly meetings
- MSSS awards for this year —> send to Dawn
- Alumni SOCSCI —> will talk to them
 - Outreach —> let students know
- Send refund cheque for past formal
 - One student emailed about a refund
 - Will not be picking cheque up —> send by mail
- Letter from those giving out signing authority
 - VP External, VP Finance, and President
 - Meet on thursday to do signing authority
 - Two pieces of ID (don't use health card)
- Sociology student
 - Everyone on board
 - Promo from VP External to hire team and blind applications
 - Tracy help with hiring

- Program societies
 - Form personal relationships with execs in societies

VP Admin

- year plan
 - Will reach out first week of may regarding ingoing+outgoing event —> year plans will be present here
 - Hire peripherals (start may)
 - Need to find someone to sit in on our meetings
 - Deal with program societies
 - Sociology society —> start hiring; receive permission to form society again
 - Help with hiring for sociology society
 - Open support page for core and peripheral execs
 - Shared calendar/platform for members
 - “Opportunity Pamphlet”
- Contracts

VP Programming

- Year plan
 - Hiring peripheral teams
 - Diversity events
 - Bring back “Mystery Bus” and “Halloween Event”
 - Formal

VP Finance

- year plan
 - Signing authority for VP Finance
 - Two people picked up their cheques
 - Meet thursday?
 - Summer
 - Budget and sponsorship package
 - Talk to WW Planners and Tracy about program society funding
 - Sept
 - Reimbursement program for suits (WW)
 - Contacted about MSSS funding from Mac
 - Personal year plan for Fall GA
 - Jan
 - Budget revisions
 - Cutbacks with societies?
 - Feb
 - MSSS awards at Winter GA
 - March
 - Finalize finances for next VP Finance

VP External

- year plan
 - Maintaining what Tuqa did
 - Implement teams channel
 - Gmail to outlook
 - Jobboard on MSSS site
 - Link to job site for Mac?
 - Hiring peripherals
 - Reaching out to business for sponsorships
 - Update website for any resources
 - Attending events that program societies hold
 - Setting up a booth in MUSC to promote MSSS

VP Academic

- year plan
 - Mentorship program (soft launch during welcome week)
 - Pamphlet for first-year survival guide to give away during welcome week
 - Council representatives
 - Econ mentorship —> focus on them
 - Bonding events for mentors/mentees
 - Feedback form at end of semester
 - End of semester —> program societies to create massive calendar for career crawl
 - One event per month
- EEGC —> dont know deadline
 - Only four meetings (cores can join)
 - End of may will reach out?
 - Email tonight/tomorrow the EE office

NOTES

- Present year plans

ACTION ITEMS

- Have year plans ready for incoming+outgoing bonding event
- Sign Contracts!
- Signing authority

NEXT WEEK'S AGENDA

