

2022/2023 Executive Meeting



ATTENDEES

Present:

- VP External: Myra Mansoor
- VP Academic: Alison Rogers
- VP Programming: Navi Abbas
- President: Tuqa Al Rammahi
- VP Finance: Dawn Abbas
- VP Admin: Tracy Lee
- Internal Assistant: Rebecca Cecim

FOLLOW UP:

- Tuqa to order merch - Waiting to hear back about timeline
- Tuqa remaking constitution (aesthetics) - waiting for approval from ADA
- Tuqa to meet with Navi to plan working with president's - farewell day, 1 or 2 days, BSB or JHE field, reaching out to faculties to join to join resources - eng society main focus
- Navi to finalise formal dessert table - krispy kreme donuts, chloe to update on prices by next meeting
- ~~Tracy and Alison to meet about social psych hiring~~
- ~~Navi and Tuqa meeting with diversity officer to discuss events~~
- ~~Alison to collect games from econ society~~

AGENDA

President

- Coffeehouse event on hold at the moment - MSU DEN will not respond & that is the only way to contact them
 - Considering other locations - 1280, The Phoenix, off-campus, etc.
 - Working on Black student panel instead
- Reaching out to black-owned businesses to provide them with support and a shoutout on our socials
- Officially hired the new planners - not be shared until they begin hiring for blu cru

- Will be transitioning them after the outgoing planners do - for logistics purposes
- Sending contracts today
- VP Elections are starting this weekend:
 - Nominations all week next week (Saturday - Friday/Saturday)
 - Nominees will spend all of Reading Week creating and submitting their graphics for approval
 - Introducing VP Production for the first time! Heard some interest about the position.
 - Separate post highlight new position
 - Graphics are almost done - first one to be posted this Saturday (**ATTN MYRA!**)
 - NO ENDORSEMENTS but can reach out to people to gauge interest in running for the positions
- Signed Myra's contracts
- Grace wants an interview for the MSSS TikTok
- Met with Assoc. Dean Tracy and talked to her about Welcome Week, the incoming President, removing bias from hiring (which she has approved)
 - Asked to see the Constitution and Operating Policy before finalization
 - Requested to see the incoming President in one of our meetings
 - Asked for the names and email addresses of the incoming Planners
- Alison and I were invited to a very special event!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!

VP Admin

- Thursday April 6th 3:30pm - 5pm - Spring GA!
 - Introduce program societies (condensed - 1 or 2 slides)
 - Semester accomplishments
 - Introduce new core team + their plans for the year
 - \$25 Visa gift card raffle
- Wednesday April 12th 3pm - 5pm - Cake day for MSSS core team
 - Cake to celebrate accomplishments throughout the year
 - Rebecca sending most likely to's for core execs to fill out
 - Another form sent to peripherals - filling out favourite memory, creating slideshow of memories (in collaboration with photography coordinator)
 - Goodie bags
 - warm & fuzzies
 - "christmas card" with core team - to be taken at next meeting by photography coordinator
 - Photo be taken on Thursday March 2nd at 11am
 - Twins - toast, Tuqa - lettuce, Alison - tomato, Myra - mustard, Tracy - egg
 - More ideas to be brainstormed and finalised by next meeting - if anyone has ideas let us know
 - Sour keys, stress balls, etc.
 - Budget - will give Dawn a number to work with by next meeting
- Navi - photography coordinator for formal?

VP Programming

- Issues with EOHSS - next event on Valentine's Day
 - Making own graphic for event
- Formal shopping - secured seating chart mirror! And other decor <3
 - Team putting together inventory & deciding how it will be arranged
 - Finalising donuts for dessert table
 - Need to send final payments
 - If anyone knows how to play the piano very well, maybe they can play at our event while students are entering? - let us know if you know anyone who is interested/qualified
- Diversity coffeehouse - being headlined by Mia's friends who play the piano
 - Also doing series of posts on instagram highlight black businesses in Hamilton - making the post themselves
- Event with nursing went well - nursing dropping off speakers today

VP Finance

- Met with Sociology society to discuss their budget and finances

VP External

- Monserrat reached out for volunteers for level 2 program selection showcase - needs 10 people! - Advertise in Blu Cru chat
- Updated website to showcase all peripherals
- Donation drive - Couldn't do it Monday bc of issues with EOHSS, now taking place tomorrow
 - Changing donation to support recent earthquake - creating booth in LRW
- Grace wants involvement from team for MSSS tiktoks
- Looking to create a blog section on MSSS website - 500 words(ish) experience with MSSS, advice for first years, etc.
 - Hoping this helps with hiring for next year - better insight into each role
- Newsletter coming out - please let Myra know what you want to add

VP Academic

- Met with social psych → they're planning on changing their exec positions for next year. 1 president, 1 vice-president, 1 outgoing, 1 socials, 1 communications, 1 admin, 4 year reps, 2 social media reps
- Mentorship paint night will no longer be happening (stupid eohss >:())
- Instead, Jackbox night will be a bigger event! We'll have jackbox, paint supplies, snacks, possibly prizes? This event will be February 27
- First ADA selection meeting was Tuesday!
 - Was very scary
- Tuqa and I invited to Wilson College Planning workshop on February 28 - Invited alongside 2 humanities core execs
- Monserrat and Level 2 Program selection fair - March 8th 11:00am - 3pm
 - Core execs are wanted for the event!!

REMINDERS:

- Don't forget to sign off on meeting minutes asap!- within 24h
- Email myra & vp admin/photography coordinator ab upcoming events
- MAKE USE OF GRAPHIC DESIGNERS!!

ACTION ITEMS