

2022/2023 Executive Meeting



ATTENDEES

Present:

- President: Tuqa Al Rammahi
- VP External: Myra Mansoor
- VP Academic: Alison Rogers
- VP Admin: Tracy Lee
- Internal Assistant: Rebecca Cecim

Absent:

- VP Finance: Dawn Abbas
- VP Programming: Navi Abbas

FOLLOW UP:

- Myra working on newsletter - will be done by December 1st - ask wellness liaisons and program societies if they wanna add anything
- Tuqa and Myra to work on merch - Deadline to order more merch November's 26th
 - Tuqa to email Campus Store - resell stuff from last year
- Mentorship coordinators to upload advice for first years - Need more responses
- ~~Tuqa to send planners contract to sign & clarify line of communication + discuss bench - to be completed by sunday~~
 - Waiting on planners to sign contract - will start working on hiring (end of next week?)
- ~~Tracy to put together secret santa elfster~~
- Myra newsletter promotion
- ~~Alison and Tuqa to create social psychology document~~
- ~~Navi to send Myra list of movies for IG "this or that"~~
- Dawn to buy fidget toys
- Dawn and Zuzanna to ask for sponsors in-person
- ~~Alison to book room for mentorship event~~
- Alison to finalize career crawl details - deadline Nov 29
- Alison to finalize VP Production details - Dec 1st
- ~~Myra to post reimbursement info on teams channel~~

- Dawn and Tuqa to go to the bank

AGENDA

President

- CRO finished editing constitution
 - Presenting changes at next meeting for vote
- Society admin looking to have monthly meeting with program societies
 - Society admin to find out about SCARS?
 - Program society presidents social
- Wellness got in touch w SWC to do resource of the month - too busy atm
 - Focusing on finishing letters to loved ones this week
 - Intramural team - starting next sem
 - Sign your names!
- Met with Econ president to discuss in-person alumni event for Career Crawl
- Sociology society wants to meet about finances

VP Admin

- Photography coordinator instagram challenge Nov 28-Dec 2
 - \$15 Mikel's gift card? - Can dawn pls approve this?
- Rebecca join the Elfster!!!!
<https://www.elfster.com/gift-exchanges/65819628-2c44-4dbb-9c90-33e11cb3baeb/?join=nju4>
- Clarification on graphic request - Media and design google form
 - Myra to share with entire team!
- SEESA pick up paint - November 23rd (Tuqa!)
- Myra hiring - Tuqa to blind applications & send spreadsheet of information to Tracy
 - Interview next week

VP Programming

- Movies for this that: - Post???
 - Home Alone
 - Elf
 - Christmas Carol
 - Polar Express
 - Grinch
- Formal: liuna is confirmed for March 10th, waiting on details so we can send deposit
- Student reps: decided on half of the events for next semester, will add to calendar once all are confirmed
 - Yoga, mystery bus, valentines card making, study sesh, formal, etc
- Diversity: still making posts weekly, they alternate and we send to myra for posting
 - All graphics on msss Canva for myra to post
- General: mystery bus will be a club event, if you have experience with clubs let me know bc I've never been to one
- General: got a speaker it's fabulous will bring next week

- Collabs: Econ wants to collab on this hackathon type studyathon event next sem with another faculty, I think eng, what do you think?
 - Eng or commerce would be good we think
- Pop culture jeopardy?? Graphic to be posted?

VP Finance

- Bought snacks, the dry ones need to be organized, will do soon
- Bought speaker, it's a mini audio system so it works really well
- Bought Christmas decor, will bring next time I'm on campus, maybe later today
- Went with Tuqa to the bank
- Haven't checked out sponsors in person yet, zuzanna and I are working on it slowly

VP External

- Posted the hiring graphics
- Take off applications from website
- Met with Media and Design coordinator, went well!
- Outreach coordinator planning minimum 2 events next semester
- Only 1 application for webmaster - extension? Not needed

VP Academic

- We have had 1 response to our mentorship advice form:(
 - Tracy Myra Rebecca fill it out!!!
 - Mentor coordinators to send reminder out today
- Mentorship event next monday
 - 6-8 community room
 - Keychain making
 - Posting graphic today
- Signed up socsci for intramurals
 - Friday nights form jan-march
 - Multisport league (new sport every week)
 - Non socsci people joining? - Only open to social sciences students
- Running events during strike? - Too late to cancel events this week
 - Think about it for events next week - post graphic for event and see how it goes

REMINDERS:

- Don't forget to sign off on meeting minutes asap!
- Email myra ab upcoming events
- Tuqa to give SEESA paint on Nov 23rd
- Tuqa to blind applications
- Pop Culture Jeopardy - Nov 24th 4-6pm - confirm & location?
- Mentorship event - November 28th 6-8pm community room
- Movie Night - December 1st 6-9pm

- Holiday Market - December 6th 4-7pm
- Potluck - Wednesday December 7th 5-7pm LRW 3001

ACTION ITEMS

- macscars@themsss.com - active email
- Dawn approve \$15 Mikel giftcard?