

2022/2023 Executive Meeting



ATTENDEES

Present:

- President: Tuqa Al Rammahi
- VP External: Myra Mansoor
- VP Academic: Alison Rogers
- VP Admin: Tracy Lee
- Internal Assistant: Rebecca Cecim
- VP Finance: Dawn Abbas
- VP Programming: Navi Abbas

FOLLOW UP:

- Myra working on newsletter - will be done by December 2nd- ask wellness liaisons and program societies if they wanna add anything
- Tuqa and Myra to work on merch - Deadline to order more merch November's 26th
 - Tuqa to email Campus Store - resell stuff from last year - update???? Set hard due date
- Mentorship coordinators to upload advice for first years - Need more responses - graphics done, maria needs to post (today)
- Tuqa waiting on planners to sign contract - will start working on hiring (end of next week?) - update?
- Dawn to approve \$15 Mikel gift card
- Myra newsletter promotion
- Tracy Tuqa and Alison to buy fidget toys
- Dawn and Zuzanna to ask for sponsors in-person - update?
- Alison to finalize career crawl details - deadline Nov 29
- Alison to finalize VP Production details - Dec 1st lol
- Myra to share graphic request form with team - email pls to everyone by end of the week
- Tuqa to blind applications & send spreadsheet of information to Myra
- Myra and Tracy to do interviews next week
- Myra to take applications off the website

- Everyone - decide if we want to cancel events in support of strike (evening fine?)

AGENDA

President

- Started talking to Denise about merch, waiting for her updates on what clothes + other merch will look like! (Myra I'll talk to you more about it this week)
- Did not get to have a meeting with Society Admin last week - event planning idea will be mentioned to her this week
- Did not get to have a meeting with CRO to finish editing the Operating Policy - will be doing that this weekend
- Blinded applications for Myra
 - Will be sending the spreadsheet of information to Tracy today
- Waiting on planners to sign their contracts - not an urgent matter
- Gave SEESSA the paint needed
 - Can anyone find a time to get the paint back (if we haven't already) - tracy to email SEESSA
- Dropping off the letters from our Letters to Loved Ones event
- Met with Diversity Officers last week - 2 event ideas - will be discussing further details with Navi this week
 - Coffeehouse in collaboration with Humanities
 - Period Product Pickup event to happen next week
 - Discussed the logistics of a prof x student sports game - decided ultimately that it can be a faculty vs faculty game instead
- Met with Wellness Liaisons last week
 - Coffeehouse event idea
- Need to look into the logistics of booking Bridges space for events - wondering if Navi knows anything about it?

VP Admin

- Nothing to say <3
- Doodlepoll again for Myra and Tracy
- Social media event happening - post it (;
- TELL PPL TO SIGN UP FOR POTLUCK

VP Programming

- Student reps are collabing with blu cru for their holiday movie night, communicated with planners and it's happening **Thursday 7:30 pm in PG (Myra thank u for the amazing promo) - Blu cru reps in suits?**
- Formal is deciding center pieces and sorting out decor needs to mass order from Ali express or shein for small cheap decor
- Diversity have been doing great w graphics, especially Mia, they discussed event details with TUqa last week and I'm waiting to meet with her to hammer out the technicalities of each event they want to have - when will they be meeting?

- General programming:
 - Need to know if tuqa spoke to all faculty society presidents about my goodbye week idea
 - Want to have a goodbye week for fourth year students, will reach out to faculties during the break and pool together resources to see what events we can do and how many days
- Mystery bus I am still contemplating about, will begin research on clubs and bussing soon

VP Finance

- Econ requested 3200\$ increase in budget
 - I said no learn to manage your budget better
 - Currently waiting on budget revisions from them
- Still waiting on some suit reimbursements to be picked up
- For core team: check cheque envelope if you submitted a form and it should be there

VP External

- Media and design - set meeting with coordinator and Tuqa
- Working on newsletter
- Need to finish interview questions - to do before interviews and have Tracy review beforehand
 - Make scoring matrix for interviews

VP Academic

- Had a bunch of mentorship responses!
 - Graphics are made, just waiting on Maria to post
- Had our shrinky dink night!
 - A success
 - Had like 20 people show up
- Career Crawl!
 - Turns out reding week is a different week than I thought it was LOL
 - So Career crawl is January 30-February 17, February 27-March 3rd
 - Maybe incorporate coop related events and promo during career crawl events - can talk more with CEE about this (:
 - Finished the toolkit stuff, just need graphic form from Myra, then I can send it to program societies
- Spreadsheet for career crawl EOHSS approval

REMINDERS:

- Don't forget to sign off on meeting minutes asap!- within 24h
- Email myra ab upcoming events
- Movie Night - December 1st 6-9pm
- Holiday Market - December 6th 4-7pm - graphic?
- Potluck - Wednesday December 7th 5-7pm LRW 3001

ACTION ITEMS

Tuqa signing my name here! I already read this when becca sent in the email yesterday, but signing just in case :)