

2022/2023 Executive Meeting



ATTENDEES

Present:

- President: Tuqa Al Rammahi
- VP External: Myra Mansoor
- VP Academic: Alison Rogers
- VP Admin: Tracy Lee
- Internal Assistant: Rebecca Cecim
- VP Finance: Dawn Abbas
- VP Programming: Navi Abbas

FOLLOW UP:

- ~~Myra working on newsletter - will be done by December 2nd - ask wellness liaisons and program societies if they wanna add anything~~
 - ~~Will be sent out today!~~
- Tuqa and Myra to work on merch - Deadline to order more merch November's 26th
 - Tuqa to email Campus Store - resell stuff from last year - update???? Set hard due date
- ~~Mentorship coordinators to upload advice for first years - Need more responses - graphics done, maria needs to post (today)~~
- ~~Tuqa waiting on planners to sign contract - will start working on hiring (end of next week?)~~
 - Will give update on hiring by end of this week - To be hired by December 20th
- Tracy Tuqa and Alison to buy fidget toys - \$15 approval for toys
- Dawn and Zuzanna to ask for sponsors in-person - To be done over the winter break
- ~~Alison to finalize VP Production details - Dec 1st lol~~
- Myra and Tracy to do interviews next week - Wednesday & Thursday
- Tuqa to send Tracy spreadsheet of information for hiring
- SEESSA to return paint
- Tuqa to drop off letters from wellness liaison event
- ~~Tuqa and Navi to meet to discuss details of diversity event~~

- Navi to reach out to faculties and pool resources for goodbye week - to complete over the break
- Myra to set up meeting with the media and design coordinator and Tuqa - Thursday at 12/2pm?
- Myra to finish interview questions, send to Tracy & create scoring matrix
- Alison to send toolkit to program societies - to be done today
- Alison to create spreadsheet for Career Crawl EOHSS approval - When we come back it'll be done

AGENDA

President

- VP Production details to be added to constitution and operating policy
- Suggested changes to constitution to be presented first week back
- Welcome week planners - hiring update deadline by the 9th
- Presidents meeting tmrw - will discuss goodbye week & strike
- ADA meeting Thursday at 1pm
- Sociology emailed regarding finances - will be meeting with them & Dawn (if needed, waiting on response)
- Peripheral meetings concluded for this term
- Undergraduate council - to submit document requesting to end the strike
- Social Psych meeting this Thursday at 6:30pm
- SCARS is back

VP Admin

- Winter GA - Wednesday January 18th 5:30 - 6:30pm
 - Send out slide doc for you all to update for our **first meeting back - Thursday at 11am!**
 - Rebecca send EOHSS
- Photography Coordinator Event → she hasn't replied to my email so idk what shes doing with the prize

VP Programming

- MUNSS events & Indigenous society collab - Speed friendship event next semester
- Econ wants to collab for an event, hackathon studyathon event, will reply today - event next sem
- Diversity update - Semi-formal (cheaper option than traditional formal) - CIBC hall end of January - last week Thursday/Friday, \$15-\$20/person
 - MSU funding opportunity - Alison to look into it
 - Bronze, silver & gold contributors - giveaway portion, music, catering
- Last event of the semester - Holiday market!
- Beginning to book spaces for next semester

VP Finance

- Econ society - re-adjusted budget to \$2800, \$200 increase
- People haven't been picking up their cheques

VP External

- Hiring questions & scoring matrix done
- Messaged M&D about setting up a meeting

VP Academic

- Posted the first mentorship advice post!
 - Gonna keep posting throughout exam season
- Gonna send out CC details tonight or tomorrow
 - Deadline for them to send me events is January 13

REMINDERS:

- Don't forget to sign off on meeting minutes asap!- within 24h
- Email myra ab upcoming events
- Holiday Market - December 6th 4-7pm
- Potluck - Wednesday December 7th 5-7pm LRW 3001
- Next term meeting: Thursday's at 11am

ACTION ITEMS